



Barnstaple Town Council

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Mr Robert Ward, Town Clerk

A Pre-meeting for Committee Chairs will be held at 6.30pm in the Mayor's Parlour.

There will be a meeting of **TOWN COUNCIL MEETING** on **Monday 10th October 2022** at **7.00 pm** in **The Guildhall, Butchers Row, Barnstaple** to which you are summoned for the transaction of the undermentioned business.

Questions by the public

There will be a period for questions by the public at a time to be determined by the Chairman. Anyone wishing to ask questions is requested to notify the Town Clerk by 12 noon on the day of the meeting.

Recording, photographs and filming

In accordance with the Council's Protocol for the Recording or Reporting of Council and Committee Meetings, the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting must notify the Town Clerk before the commencement of the meeting.

Mr Robert Ward
Town Clerk
Tuesday 4 October 2022

AGENDA

- 1. To receive and approve apologies for absence.**
All apologies must be notified to the Town Council offices by 5pm on the day of the meeting.
- 2. To receive any dispensations and disclosable pecuniary or other interests.**
- 3. To approve as a correct record the minutes of the Town Council Meeting held on 11th July 2022. (Pages 5 - 8)**
- 4. Mayor's Announcements.**
- 5. To receive a report from Devon & Cornwall Constabulary (Pages 9 - 12)**
Report submitted to cancelled 12th September meeting attached.
- 6. To receive reports (if any) from Devon County and North Devon District Councillors.**
- 7. To receive and adopt the minutes of committees and the resolutions contained therein as shown below, and to consider any questions on reports contained in the minutes of committees, asked by members of the**

Council in accordance Standing Order 24: (Pages 13 - 34)

Committee	Date	Page Numbers
Heritage & Community	7 th July 2022	024 to 027
Planning & Transportation	21 st July 2022	032 to 034
Finance & General Purposes	25 th July 2022	035 to 039
Environment Committee	18 th August 2022	040 to 041
Planning & Transportation	18 th August 2022	042 to 045
Finance & General Purposes	23 rd August 2022	046 to 047

8. To receive and adopt the minutes of the Rock Park Trust Management Committee of 13th July 2022 (Pages 35 - 37)

9. To consider reports (if any) from Town Council representatives to outside bodies and determine any actions arising.

10. The cost of living crisis

To consider and discuss the impact of the cost of living crisis on local residents and a potential response and actions by Barnstaple Town Council.

The partners of [One Northern Devon](#) (OND) have agreed an [outline emergency plan](#) - with support from the board. This includes Devon County Council and the two District Councils. In essence the plan is about coming together to do everything we can and in the most joined up way possible at a local level. OND would like to work with local councils and the seven One Communities to hold 'town/parish workshops' to:

1. Identify key areas that people need support with - by listening to local issues
2. Identify what is already available to meet that need - collating all the support (local and national) that is currently available
3. Identify gaps and consider how local partners could fill those gaps - find creative local solutions to help mitigate some of the impacts
4. Ensure those who need it can access the support - find ways to get all the help to the people that need it most

11. To receive a presentation about Armed Forces Weekend for Barnstaple Saturday 24th and Sunday 25th June 2023 (Page 38)

12. To receive a presentation from Mr Tim Steer about the potential Bideford extension of the Tarka line, Atlantic Coast Exeter Railway.

(Presentation to be circulated to councillors by email and to be available at the meeting)

13. Co-option to Casual Vacancy (Fort Hill Ward) (Pages 39 - 41)

Following the death of Councillor Jane Wilsher there is a casual vacancy in the Fort Hill Ward.

To consider applications and elect from suitable candidates (if any received) to fill

the vacancy (Councillor Co-option Procedure attached).

14. To receive and consider a motion from Cllr R Knight for Proportional Representation to be used for general elections (Page 42)

15. Town Clerk's Report

To receive an update from the Town Clerk on matters including:

- Staffing Update
- The Guildhall Redevelopment Project
- The Shambles
- North Devon Record Office

16. To consider any questions asked by:

- a. Members of the Council in accordance with Standing Order 25
- b. Public registered electors in the town in accordance with Standing Order 85.